

WORLD DREDGING CONGRESS XIX
8 September – 12 September 2010
Beijing CHINA

AUTHOR INSTRUCTIONS

Please submit the draft manuscript as an email attachment or on a CD by 31 January 2010. Submit draft manuscripts to the person below in the author's region (CEDA, CHIDA, EADA, or WEDA):

CEDA (Africa, Europe and Middle-East)	CHIDA (China) EADA (Asia, Australasia, Pacific)	WEDA (Americas)
<p>Caspar Kramers, Email: casparkramers@innovaart.nl Director Innovaart Julianaweg 12 3603 AR Maarssen</p>	<p>CHIDA No 9 DongZhimen Wai Wai Chun Xiu Road Beijing 100027 China</p> <p>EADA Capt. David Padman c/o Port Klang Authority Mail Bag Service 202 42009 Port Klang, Malaysia Email: david@pka.gov.my</p> <p>Or John Dobson Email : dobsoncj@hotmail.com</p>	<p>Dr. Ram Mohan Partner Anchor Environmental LLC 12 Paenns Trail Suite 138, Newtown PA 18940 Email: rmohan@achorenv.com</p>

The peer review comments will be sent to the first or corresponding author by 31 May, 2010. The final manuscript and the speaker information form are due by 30 June 2010 to the address below. The 30 June 2010 deadline can not be extended due to the time required to produce the Printed and CD Proceedings.

China Dredging Association (CHIDA)
No 9 Dong Zhi men Wai
Wai Chun Xiu Road
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GENERAL

Authors are to obtain all necessary approvals for publication from employers or others involved, before submission of the paper. Submission of a manuscript implies that it is not under consideration for publication elsewhere and that original, previously unpublished work is being presented. **The manuscript is to be free from evident commercialism or private interest.** Copyright will be the property of the Eastern Dredging Association, but the author will be granted permission to reprint the manuscript and third party requests will be passed on to the authors. **Manuscripts should be concisely written and not exceed 20 total pages including figures and tables.** The conference proceedings will be produced on a compact disk (CD). The manuscript MS Word document provided by the authors will be converted to an Adobe portable document file and given to the publisher of the proceedings. A limited number of bound conference paper proceedings will also be produced. The CD proceedings will be in color, and the paper proceedings will be black and white. **Please give the manuscript instructions to the person responsible for the preparation of the manuscript.**

Keywords: Please provide 5 keywords that are not already contained in the title.

MANUSCRIPT PREPARATION

Order of contents

Page 1

Title

Author (s), author affiliations, addresses, countries, phone, fax, and email are to be included in footnote (s)

Abstract (not to exceed 300 words).

Keywords, list five keywords that are not already in the title.

Introduction

Page 2 & onwards

Continue Introduction and following text, conclusions, nomenclature (if necessary), and references.

Preparation of the text

The text should be formatted for 216 mm x 279 mm (8½ in x 11 in) paper with **single line spacing**, and 2.54 cm (1 inch) margins. A template (WODCON Example template for authors.doc) containing the proper formatting is attached. Double-space between paragraphs. Use full justification. Do not indent the first line of the paragraph. The image area or block of text will then be 165.1 mm (6.5 in) x 228.6 mm (9.0 in). Do not leave additional margins. **Do not use company letterhead or logos. Do not wrap text around figures or tables.**

Fonts

Please use the Times New Roman font and the 10-point font size. Do not use headers or footers or draw a frame around your text. The title of your paper should be in 12-point font size.

Headings

Headings should be typed in bold capital letters centered and followed by a double space. Bold capitals and lower case letters should be used for subheadings, which should be preceded and followed by a double space as illustrated by these instructions. Sub-subheadings should use bold and italicized capital and lower case letters, which should be preceded and followed by a double space. Sub-subheadings are also illustrated in the instructions.

Equations, Symbols, and Units

All symbols must be defined in the text immediately following the symbols first use. If extensive use of symbols is necessary, then the symbols should be defined in a nomenclature section that follows the conclusions. The International System of Units (SI) should be used. If units other than SI units are included, they should be given in parenthesis after the relevant SI unit. For example, the pipe diameter is 0.61 m (24 in). Equations should be indented and successively numbered (in parenthesis) flush with the right-hand margin (see example below). (Tabs are already set in the sample template.)

$$y = a + b + cx^2 \tag{1}$$

References

References in the text should be given as Smith (1988), (Smith 1988) or (Jones et al. 1986). References should be listed **alphabetically** in the References section at the end of the paper. Give the last name and initials of all authors, followed by the year of publication in parentheses, the title of the article and publication, and the publisher. References to conference papers or proceedings should include the name of the organizers. References to articles published in journals should also include the name of the journal, the number of the issue and page numbers (see example below). References to publications in a foreign language should give all details in the original language followed by a translation of the title. The list of references is to be single spaced with a 1.27 cm (0.5 inch) hanging indent as shown in the example below.

Hunt, J.B. (1995). *Environmental Dredging*. New York: Smith & Son, Inc.

Jones, F., Doe, A., Hart, E.J.E., and Next, J.P.J. (1986). "The design of dredged material disposal sites." *Proceedings XIVth World Dredging Congress 1995*, CEDA, Amsterdam, The Netherlands, 350-368.

White, F.K. and Jones, J.M. (1991). "The analysis of flow fields around dragheads." *Journal of Waterway, Port, Coastal and Ocean Engineering*, 121(5), ASCE, 1-16.

Page Numbers

Please DO NOT include page numbers in the electronic manuscript.

Figures and Tables

High quality figures and tables **should be numbered and incorporated into the body of the text**. Color is encouraged for figures and tables. Place figures and tables in the body of the paper as close as possible to the paragraph where they are first mentioned. Figures and tables must not be placed at the end of the paper. Figures and tables should not be wrapped into the text. Photographs should be scanned and placed as a figure. Figure captions should be centered below the figure and table captions should be centered above the table. Both figure and table captions should be typed in bold.

Line Drawings

The lines and lettering on the figures should be clearly legible. All line drawings should be accomplished using electronic software and inserted electronically as a figure.

Photographs

Photographs should be scanned and placed as a figure with an appropriate title. Color photographs are encouraged.

PRESENTATION GUIDELINES

Time (Presentation - 25 minutes, Questions – 5 minutes)

All presentations will be given in English. Questions from the audience will follow each presentation (5 minutes). It is important to stay within the time limit so that other presenters will have an equal opportunity to present their papers and have time for answering questions. Presenters should practice their presentation to insure that it can be completed within the 25-minute time limit. Bright colors are recommended on slides and remember that pale shades are not visible. **Please do not read papers**. If English is not the speaker's native language, then it is recommended that they have a translator in the audience to assist in answering questions.

Presentation Equipment (Computer Projector)

Each presentation room will be equipped with one laptop computer that will be connected to the computer projection equipment. The laptops will have the Microsoft XP operating system and the current MS PowerPoint software installed. All presentations will be loaded on the laptop prior to the start of the session presentations by the session chair and speakers. Use of Microsoft Power Point presentation software is recommended. No other presentation equipment will be available (e.g. no overhead projectors or VCRs). Insure slides are readable in a large room. Speakers are to bring their presentation on a CD or flash drive in case of computer problems. A speaker ready room will be available for checking presentation compatibility with computer projection equipment. Speakers who have video clips in their presentation should check the compatibility with the computer projection equipment.

